

International Symposium
"Terahertz Radiation: generation and application"
26 – 28 July, 2010
Budker Institute of Nuclear Physics, Novosibirsk

Dear Colleagues,

the **Symposium programme** is given on the web site: <http://ssrc.inp.nsk.su/THz-Nsk-2010/index.html>

Symposium Venue.

The **Symposium** will take place at Budker Institute of Nuclear Physics, one of the largest institutes of Siberian Scientific Center (www.inp.nsk.su).

All plenary Sessions take place in the Conference Hall (the 4th floor of the main building of the Institute).

Participants who **arrived by airplane** will be met in the airport «Tolmachevo». If you have sent your flight schedule to Symposium secretary earlier please look for the man with your family name or Symposium title when you enter the airport.

The registration will take place in the entrance hall of the BINP main building at:

- Monday, July 26: from 8 a.m. to 10 a.m. **The bus will be arranged at 8:15 a.m. from the hotel “Golden Valley” to BINP.**
- Tuesday: the registration will take place in the Organizing Committee.

To Oral speakers.

Please download your presentation files directly to the notebook in the Conference Hall or in the “Blue room” (parallel session) during the coffee breaks or lunch.

The Symposium language.

Symposium language is English. Oral reports may be given in Russian. Poster presentations should be in English. Neither text printouts (without figures) nor blow-ups of articles for the proceedings are allowed as poster presentations.

Symposium Proceedings.

Symposium Proceedings will be published as three-page papers in English in a special issue of the journal “Vestnik of Novosibirsk State University, ser. Physics” (see <http://www.phys.nsu.ru/vestnik/>). The authors are to present their papers as a Microsoft Word file with formulae and figures inserted in the paper body. The editorial staff will finally format all files in two columns. **Deadline for papers acceptance – July 26, 2010.** Full review process will be done during the conference. Please be ready to present **three copies of your paper** to the Organizing Committee.

Hotel accommodation.

The Local Organizing Committee has reserved the rooms for all **registered participants** in the hotel “Golden Valley” at the reduced price, so you are strongly recommended not to do it by yourself to avoid the whole price. Please note that you should pay for the hotel accommodation by cash and not on the last day of the Conference!

The rate for the hotel rooms is from 750 to 1500 Rubles/per day.

Hotel "Golden Valley" address:

Il'icha str. 10, Novosibirsk 630090 Russia

tel. +7(383) 330-3609, fax +7(383) 330-4240

During the Symposium.

- A **badge** with your name received during the registration is your pass to the Institute. Please show it at the entry.
- The **Organizing Committee** is situated in room 331 of the main building (the 3rd floor), tel. 329-47-45.
- Daily lunches are arranged in the Institute canteen by special payment coupons.
- You can use your notebook for Wi-Fi Internet connection on the 3rd floor, near the Organizing Committee room and in the Conference Hall. Our public networks are BINP-CH (in the Conference Hall), BINP-RT (near the BINP Round Table) and BINP-GR (in the guest room and

near the Organizing Committee room). Probably you may need to indicate the proxy: **proxy.nsk.ru:3128**

- Schedule of **bus departure** from the hotel to the airport “Tolmachevo” is near the Organizing Committee room.
- **Please be careful in the forest: if you walk in the forest, please, follow the path only because dangerous ticks can be in the grass and bushes.**



Российским участникам

- **Внимание!!** При оплате наличными оргвзноса Вы должны представить в оргкомитет **полное название Вашей организации, ее ИНН и КПП** для оформления официальных документов для оплаты оргвзноса.
- Сдача и получение **командировочных удостоверений** производится при регистрации или в Оргкомитете. Вы можете сдать Ваше удостоверение для отметки не только в понедельник, но и в любой другой день.
- Во время симпозиума Вы можете пообедать в столовой института **по полученным талонам, если Вы заплатили полный оргвзнос** (с 13 до 14 часов, левая стойка), либо за наличные деньги (с 11:20 до 15:00, правая стойка).
- Желаящие попасть на **банкет** (27-го июля в 19:00) должны приобрести билет в Оргкомитете. Цена билета **500 руб.** Количество билетов ограничено!
- Билеты для **проезда до Новосибирска и обратно** приобретаются самими участниками симпозиума. **Оргкомитет не бронирует, не приобретает и не кредитует приобретение обратных билетов.**
- В течение симпозиума терминальный класс работать не будет. Вы можете использовать свой ноутбук в ИЯФ для доступа в Интернет по Wi-Fi, либо воспользоваться услугами Интернет-Клуба по адресу: Морской проспект, 22.
- После симпозиума будут организованы автобусы в аэропорт Толмачево. Запишите свой рейс на доске объявлений у Оргкомитета.

Common information about Russia and Novosibirsk

Time Zone: Central European Time +5, Moscow +3 hours.

Electric current, plug details

Russia employs 220V voltage. Two types of sockets can be met in Russia, one of them corresponding to the European standard. American, UK and Asian plugs will not fit and therefore you may need an adapter with two circular metal pins to connect your devices to electrical mains.

Weather: The day temperature in July can vary from + 15 to + 35° C.

Money matters: Russian currency is rubles.

Bank service: a BINP nearest bank office is MDM bank (in 5 to 7 minutes of walk from BINP). It has an exchange office and accepts credit cards with a 3% tax for operation (except VISA electron) and travel cheques. Bank hours are from 10 a.m. to 7 p.m.

Another option to get cash by a credit card (Visa, Maestro, Eurocard etc) is to use an ATM. ATMs are mostly located at bank offices and standing along in hotels and shopping areas. It would be convenient to use ATMs in the Scientists' House, in the hotel “Golden Valley” and in the post office near the hotel.

You can also exchange US dollars or Euro to Russian rubles in the exchange offices in MDM bank or in the post office near the hotel. The current rate is about 31 rubles for one US dollar and 39 rubles for one Euro.

Hours of business: most food shops in Akademgorodok and Novosibirsk are open from 9 a.m. to 9 p.m. but there are a number of 24-hour food stores in the vicinity of the hotel “Golden Valley”. Non-food shops work from 10 a.m. to 7 p.m. However, there is a department store in 3 minutes from the hotel, working from 9 a.m. to 9 p.m., 7 days a week.